



March 24, 2020

A Message to Customers and Suppliers:

The outbreak of the novel Coronavirus/COVID-19 and associated severe acute respiratory syndrome has prompted all of us to plan and work in new ways. This is an unprecedented and dynamic situation. ELWOOD CORPORATION supplies critical components to many market segments that are essential to public health, well-being and to the fight against COVID-19.

ELWOOD CORPORATION supplies products to industries including but not limited to:

- Equipment manufacturers to produce cleaning/sanitary supplies and Personal Protection and Equipment (PPE),
- Healthcare and Life Science companies for the production and maintenance of critical diagnostic equipment, analyzers and respirators,
- Food Supply Chain companies critical to processing fresh and prepared food products,
- Primary Metals companies supplying the basic materials to maintain industry,
- Petrochemical companies essential to transpiration.

ELWOOD and its products are considered “essential” based upon the above categories, and will continue operating during the State of Wisconsin’s “Safer at Home” order. We are asking suppliers for assistance in ensuring that we can continue to provide the components required to address both national and international well-being.

Suppliers are asked to do the following:

1. Continue the uninterrupted flow of component parts to us so that we can produce essential parts for the globe.
2. Work with your local government officials to obtain exemptions (as necessary) to keep your facility open, following WHO and CDC recommendations to maintain the safety and well-being of your employees. This letter can be used to demonstrate evidence of our relationship if necessary.
3. Prioritize the distribution of components for our products.
4. Work closely with ELWOOD CORPORATION increase or adjust production lines, as needed, to ensure no delay in delivery of our products to partners around the globe.
5. Communicate to ELWOOD CORPORATION immediately if you encounter issues that could impact expected deliveries.

ELWOOD is following the mitigation activities as recommended by the U.S. Center for Disease Control's for the protection of employees and their families.



Our team greatly appreciates your efforts to work together. ELWOOD's staff is here to work with you to address ongoing demands and answer any questions you may have. If you would like to discuss needs in detail, please reach out us.

Sincerely,

A handwritten signature in black ink, appearing to read "John Hoepfner".

ELWOOD CORPORATION | High Performance Motors Group
John Hoepfner, Vice President & General Manager